**Information on how to email from Excel**

<http://www.rondebruin.nl/win/s1/outlook/mail.htm>

**Outlook delcaration**

' \*\* MUST include Microsoft Outlook 14.0 Object Library"; Tools -> References

' declare objects

Dim outlookApp as Object ' outlook application

Dim outlookEmail as MailItem' email

Dim outlookNamespace as Namespace

Dim outlookFolder as Object

' set objects

Set outlookApp = CreateObject("Outlook.Application")

Set outlookEmail = outlookApp.CreateItem(olMailItem) ' olMailItem = 0

Set outlookNamespace = outlookApp.GetNamespace("MAPI")

Set oultookFolder = outlookNamespace.GetDefaultFolder(olFolderInbox) ' set to Inbox

' optional to turn off application settings

With Application

          .EnableEvents = False

          .ScreenUpdating = False

End With

' set email fields

With outlookEmail

          .To = stringEmailAddress ' can have multiple but must separate by ";"

          .From = stringFromEmailAddress

          .Subject = "Subject of Email"

          .Body = "High There!!"

          .Send ' sends email, can use ".Display"

End With

' reset application settings

With Application

          .EnableEvents = True

          .ScreenUpdating = True

End With

' reset objects

Set outlookApp = Nothing

Set outlookEmail = Nothing

Set outlookNamespace = Nothing

Set oultookFolder = Nothing